



## PREMIUM CHECK-UP

# Optimization of HR processes

Optimize your HR processes with a targeted and structured analysis. **Our 1-day premium check-up** identifies inefficiencies, uncovers untapped potential and provides you with specific recommendations for process optimization.

## Why this analysis?

HR processes are often inefficient, manual or unstructured. Our premium check-up helps you to potential for improvement and make workflows more efficient.

## Your benefits at a glance:

- **Transparency & efficiency** - uncovering optimization potential for a future-proof HR strategy.
- **Tailor-made solutions** - practice-oriented recommendations, individually to your company.
- **Fast implementation** - identification of quick wins for an immediate increase in efficiency.

## For whom is the analysis relevant?

Our analysis is aimed at companies with the following challenges:

- **High manual effort in HR processes** - Many companies still rely on manual processes that can be made more efficient through automation.
- **Unstructured and inconsistent HR data** - A central, harmonized HR data structure enables more precise analyses and well-founded reporting.
- **Non-transparent and time-consuming reporting** - The integration of efficient reporting solutions can optimize decision-making and control.

## Who should participate\*? \*For better readability, we use gender-neutral terms. Of course, all terms refer equally to all genders.

The relevant target groups and their specific challenges are:

- **HR managers & HR departments** - reduction of manual processes & introduction of automated workflows.
- **CFOs & Finance Departments** - Harmonization of HR and financial data for improved reporting.
- **IT departments & system administrators** - support in the selection & implementation of suitable HR software solutions.
- **Corporate management & strategic decision-makers** - More transparency & control through optimized HR reports.

## Benefits:

- **Clear measures** - directly implementable recommendations for more efficient HR processes.
- **Strategic alignment** - sustainable optimization and future-proofing of your HR strategy.
- **Strong software network** - access to the right HR software solutions for your requirements.
- **Increasing efficiency through automation** - optimizing your HR processes to save valuable resources.

## Process:

- Evaluation of your documents.
- Creation of an individual schedule based on your specific requirements.

## Analysis day (on-site or virtual):

- **Kick-off meeting:** Clarification of your goals, priorities and expectations.
- **Process analysis:** Identification of weak points and bottlenecks in central processes.
- **Solution development:** Definition of quick wins and development of long-term optimization strategies.
- **Presentation of results:** Presentation of findings and recommendations for action.

## Follow-up:

- Provision of a compact results report with clear priorities and proposals for implementation.

## Costs:

- **2,500 euros net** plus VAT and travel expenses. Our offer is **non-binding** and **without** obligation to provide further consulting services.

